## Dr. Shyamaprasad Mukherjee Arts College Shendurjanaghat

Notice of Internal Quality Assurance Committee Meeting Date: 05/08/2020

To,

All the IQAC members are hereby informed that the IQAC meeting is scheduled on 05/08/2020 at IQAC Hall, at 1.00pm. You are requested to remain present in the said meeting.

Agenda

Confirmation of the minutes of the last meeting of IQAC held on 05/02/2020...

- 1. Academic strategies of the institution.
- 2. Preparation of Timetable and Prospectus.
- 3. Online teaching policy.
- 4. Submission of AQAR.
- 5. Precautions for post Covid Period as per UGC/ Govt. guidelines.
- 6. Institutional best practices. Departmental best practices.
- 7. Any other subject with the prior permission of the chair.

## Compliance of previous meet held on 05/02/2020

- 1. After having discussion the minutes of previous IQAC meet dated 05/02/2020 are confirmed.
- 2. Geographysical Tour at Chikhaldara were arranged on 14/03/2020.
- 3. Arranged Workshop on 'Yoga and Diet' for teaching staff, Students and stakeholders on dated 21/06/2020.
- 4. Directions were issued / given by the Hon'ble Principal to staff members of the college.

## Minutes of Meeting

- 1) It was decided that academic and activity plan of the college and student feedback analysis be uploaded on college website.
- 2) AQAR (2020-21) writing plan was finalized after having discussion.
- 3) It was decided to motivate the teachers to develop Computer Skill.
- 4) It was decided to arrange the following programme during 2020-21.
  - Workshop on use of ICT tools for teaching staff.
  - It was decided to arranged Geographical Tour.
  - Workshop on 'Yoga and Diet' for teaching staff, Students and stakeholders.
  - Decided to arranged 10 days Youth Training Camp At gram Dhanodi.
    - Arranged Gaust Lactures for students.

IOAC Coordinator

IQAC Co-ordinator
Dr. Shyamaprasad Mukherjee
Arts College, Shendurjana Gha

**IQAC** Chairperson

Principal

Dr.Shyamaprasad Mukherjee Arts College
Shendurjana Ghat, Dist. Amravati

## Dr. Shyamaprasad Mukherjee Arts College Shendurjanaghat

Notice of Internal Quality Assurance Committee Meeting Date: 31/01/2021

To,

All the IQAC members are hereby informed that the IQAC meeting is scheduled on 31/01/2021 at IQAC Hall, at 1.00pm. You are requested to remain present in the said meeting.

Agenda

Confirmation of the minutes of the last meeting of IQAC held on 05/08/2020.

- 1. Confirmation of pervious meeting minutes
- 2. Compliance of previous meet
- 3. Important works in the beginning of the academic yea 2019-2020
- 4. AQAR (2018-19) under progress
- 5. Subjects with the permission of Chair

Compliance of previous meet held on 05/08/2020

- 1) After having discussion the minutes of previous IQAC meet dated 05/08/2020 are confirmed.
- 2) It was decided that academic and activity plan of the college and student feedback analysis be uploaded on college website.
- 3) AQAR 2020-21 format was placed in the meeting for discussion.
- 4) The College has decided to encorage the teachers to learn online teaching skills to attend the students and engaging more online classes on Zoom and Google Meet Platforms.
- 5) Arranged workshop on ICT tools and teaching skills on 19/10/2020
- 6) Online Workshop "YOGAA FOR EVERYONE" was arranged, 21 June 2020.
- 7) Arranged verious Online Quizes and Online Guest lectures for students development.

Minutes of Meeting

- 1) To resolve the minutes of the previous meeting on 05/08/2020.
- 2) It was decided that academic and activity plan of the college and student feedback analysis be uploaded on college website.
- 3) AQAR (2021-22) writing plan was finalized after having discussion.
- 4) To discuss on the sanitaization of college campus during pendamic Situtation.
- 5) To conduct Vaccination camp for students and staff members.
- 6) To discuss other things with the permission of chairperson.

IQAC Coordinator

IQAC Co-ordinator
Dr. Shyamaprasad Mukherjee
Arts College, Shendurjana Ghat

**IQAC** Chairperson

Principal
Dr.Shyamaprasad Mukherjee Arts College
Shendurjana Ghat, Dist. Amravati